

ADMISSIONS  
INTERDISTRICT TRANSFERS

FDA  
(LOCAL)

AUTHORITY	The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.
TRANSFER REQUESTS	<p>A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time. Acceptance of a transfer for one school year creates no right that a student shall be admitted as a transfer in subsequent years. Admission of one student in a family creates no right that another student from the same family shall be admitted as a transfer.</p> <p>An application for transfer shall not be considered received and shall not be considered for approval until all required attendance, discipline, and academic records are supplied to the District.</p>
CHILDREN OF DISTRICT EMPLOYEES	As a benefit of employment, a nonresident, full-time District employee may enroll his or her children in District schools tuition-free. A student receiving a transfer under these provisions shall be withdrawn on the date his or her parent separates from employment with the District unless the District agrees to a later date at its sole discretion.
FULL-TIME DEFINED	For purposes of this policy, an employee shall be considered full-time if he or she is employed for a minimum of 20 hours per week.
CHILDREN OF RETIREES	A District retiree with a minimum of ten years of service with the District may enroll his or her children in District schools tuition-free.
PRIORITY FOR TRANSFERS	<p>In order of priority, the following nonresident students may be approved as transfers if the students are otherwise eligible:</p> <ol style="list-style-type: none"><li>1. Qualifying children of District employees.</li><li>2. Students who resided in the District in the preceding year.</li><li>3. Students who were approved transfer students in the preceding year.</li><li>4. Siblings of students who were previously approved as transfers.</li><li>5. Any other student.</li></ol>
FACTORS	<p>In approving transfers, the Superintendent or designee shall consider the following factors:</p> <ol style="list-style-type: none"><li>1. Impact on class size, staffing, and facility resources at the campus grade level. Transfer students shall not be accepted in the prekindergarten program. Transfer requests for kindergarten shall not be considered until after class sizes have</li></ol>

been established at the end of the first week of school. Transfer requests in excess of available capacity shall be determined by random draw or lottery.

2. The disciplinary record of the student seeking a transfer. No student shall be allowed to transfer into the District if he or she had been assigned to a disciplinary alternative education program (DAEP), suspended, expelled, or placed in a juvenile justice alternative education program (JJAEP) for one or more days during the current school year. If the transfer request is made during the first semester, the student's disciplinary record in the preceding school year shall also be considered.
3. The attendance record of the student seeking a transfer. No student shall be allowed to transfer into the District if his or her attendance record for the current school year is less than 95 percent attendance. If the transfer request is made during the first semester, the student's attendance record in the preceding school year shall also be considered unless special circumstances are documented.
4. The academic record of the student seeking a transfer. No student shall be allowed to transfer into the District if his or her academic record for the current school year indicates:
  - a. Any grades below passing in any subjects in any grading period for regular education students.
  - b. Lack of satisfactory progress of the student's IEP for special education students.

If the transfer request is made during the first semester, the student's academic record in the preceding school year shall also be considered.

5. The state assessment record of the student seeking a transfer. No student shall be allowed to transfer into the District if he or she did not pass all areas on the most recent administration of the state assessment. If the student is at a grade level where the state assessment is not administered or is from another state, the Superintendent shall be authorized to accept proof of acceptable performance on another assessment instrument approved by the Superintendent. If no other acceptable instrument is available, an assessment may be administered by the District at the expense of the person making the transfer request.

TRANSFER  
AGREEMENTS

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District.

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FDA  
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Violation of the terms of the agreement may result in a transfer request not being approved the following year.

EXPECTATIONS FOR  
TRANSFER STUDENTS

Transfer students shall be subject to the following expectations while attending the District's schools:

1. Attendance must not place the student at risk of losing credit under Education Code 25.092 or require the District to warn of truancy proceedings under Education Code 25.095. [See FEA, FEB, FEC]
2. Academic achievement that results in no more than one failing grade at the end of each six-week grading period and a passing grade in all courses by the end of the semester or satisfactory progress on the student's IEP.
3. Compliance with the Student Code of Conduct and no misconduct requiring removal to a DAEP, suspension, expulsion, or placement in a JJAEP, and no more than two referrals each six-week grading period for other Student Code of Conduct infractions.

TRANSPORTATION

The District shall not provide transportation for transfer students who reside in another school district. The parent or student shall be responsible for transportation to and from the District campus to which the student is assigned, except as required by law.

TUITION

Tuition for nonresident students who reside in Texas shall be determined annually by the Board and shall not exceed the difference of the District's actual expenditures per student in average daily attendance and the District's state available school fund apportionment benefit.

Tuition of nonresident students who do not reside in Texas shall be determined annually by the Board and shall not exceed the District's actual expenditures per student in average daily attendance.

Tuition may either be paid in full prior to enrollment or may be paid in four equal installments with the first installment due prior to enrollment, the second installment due prior to the second nine weeks, the third installment due prior to the third nine weeks, and the fourth installment due prior to the fourth nine weeks. Tuition amounts shall be prorated on a nine-week rate basis for students who enroll after the first day of school.

Tuition payments shall be nonrefundable.

WAIVERS

The Superintendent may waive tuition for the following nonresident students who reside in Texas:

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1. Students whose parents have a legal contract to purchase or build a residence in the District within six months.
2. High school students whose parents lived in the District for at least six months before moving outside District boundaries for the remainder of the semester in which the move occurred.
3. High school seniors whose parents move from the District during the first semester for the entire school year.

The Superintendent may waive a portion of the tuition for nonresident students who do not reside in Texas and who meet the requirements above. In such instances, the Superintendent shall set the tuition amount as the difference between the tuition charged for nonresident students who do not reside in Texas and the tuition charged for nonresident students who do reside in Texas.

NONPAYMENT

The District may initiate withdrawal of students whose tuition payments are delinquent.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.